



To Our Valued Suppliers:

Thank you for the services and support your company provided to General Atomics in 2018.

Our policy at year end, and throughout the year, prohibits all General Atomics (GA) employees and representatives who transact company business, or are in a position to influence company business, from: accepting supplier sponsored entertainment, reimbursements for travel, hotel expenses or speaker fees; any financial favors, loans or other compensations; or gifts or gratuities, with the exception of advertising novelties of a nominal value marked with your company name. Violation of this policy will result in disciplinary action of the GA employee and possible loss of business to the supplier.

This year GA has scheduled its year end shutdown from December 24, 2018 through January 1, 2019. Although the Company will be open for business on December 26 and 27, a minimum level of support will be available. We therefore request that you do not schedule any shipments for receipt during this shutdown period unless you are specifically instructed to do so by a GA Purchasing Representative.

Again, thank you for your support in 2018. Best wishes for your continued success in 2019.

General Atomics Purchasing Department